

Government of the people's republic of Bangladesh  
Ministry of Cultural Affairs  
Bangladesh Secretariat, Dhaka.  
([www.moca.gov.bd](http://www.moca.gov.bd))

মহাপরিচালকের দপ্তর ডায়রী নং ৬৪৭ তারিখ ২০/৭/২০১৯
মহাপরিচালক
পরিচালক (আরকাইভস) পরিচালক (লাইব্রেরি)

Memo No: 43.00.0000.113.25.012.2018.129

Date: 24 July 2019

To: Chief Accounts Officer  
Ministry of Cultural Affairs  
AGB Bhaban, 3<sup>rd</sup> Phase  
Segunbagicha, Dhaka.

Subject: Participation in the Conference for "2019 International Conference on Integrated Development of Digital Publishing and Digital Libraries" (CDPDL) from 07-12 August 2019 in Changchun, Jilin Province, China.

The undersigned is directed to convey Government's approval to the following officer for participating in the Conference for 'International Conference on Integrated Development of Digital Publishing and Digital Libraries (CDPDL) in China from 07-12 August 2019 or nearest possible date (excluding travel and transit time):

Name of Officer	Designation	Passport no	Place of Posting
Dilip Kumar Saha	Director General (Additional Secretary)	OC 8233990	Directorate of Archives and Libraries, 32. Justice S.M. Morshed Sarani, Agargaon, Dhaka-1207.

02. This approval is accorded on the following terms and conditions:

- The approved period of the visit will be treated as on duty.
- He will draw his pay and allowances in local currency.
- The expenses as comprehensive allowances, transit will be borne by the Directorate of Archives and Libraries Code.
- He will not be allowed to stay abroad more than the approved period.
- He will have to submit a report to the Ministry of Cultural Affairs within 15 days of his return.

3. This order is issued with the approval of the competent authority.

*Signed:*

(Saima Yunus)  
Joint Secretary  
Phone: 9515518


(Please Turn Over the Page)

Memo No: 43.00.0000.113.25.012.2018.129

Date: 24 July 2019

Copy for kind information and necessary action (not in line with the seniority)

1. Senior Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. H.E. High Commissioner, High Commission of China, Plot: 2&4, Embassy Road, Block-1, Baridhara, Dhaka.
3. H.E. High Commissioner, High Commission of Bangladesh, 42 Guang Hua Lu, Chaoyang District, Beijing-100600, People's Republic of China.
4. Director General, Directorate of Archives and Libraries, 32. Justice S.M. Morshed Sarani, Agargaon, Dhaka-1207.
5. Executive Director, Foreign Currency and Policy Division, Bangladesh Bank, Dhaka.
6. PS to Hon'ble Minister, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
7. PS to Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Chief Accounts Officer, Ministry of Cultural Affairs, Dhaka
10. Officer In-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka..
11. Assistant Programmer, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
12. Office Copy.

  
24-07-2019  
(Saima Yunus)  
Joint Secretary